



# PARK DAY SCHOOL

## TRANSCRIPT RELEASE REQUEST [APPLYING TO GRADES 1 – 8 ]

TO THE PARENT:

*Please complete and forward this request form to the student's current school.*

TO THE SCHOOL:

*The student listed below is applying to Park Day School for the 2020-2021 school year. Please send a copy of the last two years of grades, including spring semester 2020 when available. A complete transcript and medical information are not needed at this time. Thank you for your assistance.*

Student's name \_\_\_\_\_

Current grade \_\_\_\_\_

Date of birth \_\_\_\_\_

I authorize (current school) \_\_\_\_\_ to release the school records described above pertaining to the above-named student. Please send the paperwork to:

***admissions@parkdayschool.org***

-or-

Park Day School  
Admissions Office  
360 42<sup>nd</sup> Street  
Oakland CA 94609

*Thank you.*

Signature of parent/guardian

Date:

\_\_\_\_\_